

# **Pascoag Utility District Board of Commissioners**

## **Regular Meeting Minutes- May 21, 2012**

**A meeting of the Pascoag Utility District was held on Monday, May 21, 2012 at 6:00 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.**

**Members Present: Albert Palmisciano, Ann Polacek, Michael Kogut, Wallace Lees and Richard Jenks**

**Members Absent:**

**Mr. Palmisciano called the meeting to order at 6:00 PM**

### **Minutes**

#### **1. Pledge of Allegiance**

#### **2. Public Comment**

**Ms. Polacek wanted to thank Mr. Guertin for installing the rail on the platform. Mr. Dupuis wanted to thank the District for their support during the month of April in regards to the passing of his mother.**

#### **3. Committee Comments**

**• Water Subcommittee-Ms. Polacek stated that the Water Subcommittee had met to go over the painting of the tanks. A vote was taken in the New Business section under tank rehab project.**

#### **4. Good and Welfare of the District**

##### **A. Docket No. 1725**

**For the period ending April 30, 2012, Pascoag Utility District disconnected 3 residential standard customers and no residential protected status customers. The average monthly balance was \$358.52 for those that were terminated.**

**Pascoag had no accounts terminated for non-payment in excess of**

**\$1,000 during this period. Pascoag Electric sent a total of 184 disconnection notices for this period. PUD entered into three new written agreement and sixty-nine verbal agreements with its standard customers. PUD has twelve written agreements for customers who qualify for Protected Status. Twenty-one out of sixty-nine short term agreements were delinquent and nineteen out of thirty-eight written agreements have been broken during the month of April.**

**Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.**

#### **B. Cost of Service**

**Mr. Kirkwood stated that the District is in the final stages of preparing the Cost of Service. Ms. Allaire has done an excellent job writing testimony and pulling the data together. Ms. Allaire stated that she was still hoping to meet the deadline of June 15th to turn the filing into the RIPUC. The RIPUC needs six months to rule on the rate case. The Water Department's cost of service will be pushed back a little bit.**

#### **C. Sexual Harassment Seminar**

**Mr. Kirkwood stated that the District would be holding a Sexual Harassment seminar for all staff and Commissioners were encouraged to attend.**

#### **D. RI Environmental Leaders Day**

**Mr. Kirkwood attended Senator Whitehouse's Environmental Leaders Day conference at URI. The event is attend by environmental leaders from around the country.**

#### **E. Code Red**

**Ms. Downs is working with the Town of Burrillville to create a database of PUD customers in case there is an emergency situation where PUD would need to use the Town's Code Red system.**

#### **F. Outage and Social Media**

**Ms. Downs reported that the Facebook and Twitter pages worked really well during the brief outage the District had and increased the District's number of followers.**

#### **G. RIWWA Meeting**

**Mr. Kirkwood attended the RIWWA Meeting and went to a presentation on the use of new technology for disinfecting a water supply with nano-silver.**

#### **H. BFMA Workshops**

**Ms. Downs is running a series of booths and workshops at the Burrillville Farmers market on conservation and renewable energy.**

#### **I. GNEF Disbursements by Area**

**Mr. Kirkwood presented information on the number of Pascoag Utility customers that were helped by the Good Neighbor Energy Fund. The GNEF has helped seventy-three Pascoag residents with a total of over \$9,000 in disbursements within the past year.**

#### **J. RIGNEF Luncheon**

**The RIGNEF luncheon will be held at the Squantum Club on Friday, June 8th. Commissioners and management staff were invited to attend.**

#### **K. NEPPA Rodeo**

**Mr. Kirkwood stated that the last NEPPA Rodeo to be held in Pascoag**

will take place on June 20th and 21st. The NEPPA Linemen Training School will be relocated to Littleton next year.

## **5. Approval of Minutes**

- **Policy Subcommittee- April 23, 2012**

Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

- **Facility Subcommittee- April 23, 2012**

Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

- **Regular BUC Meeting- April 23, 2012**

Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

## **6. Unfinished Business**

### **A. 12-02 Energy Assurance Plan Meeting**

Mr. Kirwood stated that during the Energy Assurance Plan Meeting the participants completed a table top exercise on disaster preparedness and coordination of services. This was a federally funded project that included participants from state, federal, military and utilities.

### **B. 12-03 RICWFA: Water Exploration**

Mr. Kirkwood reported that the preliminary findings of the water exploration analysis weren't good. They are now working to establish a priority list of areas that need to be explored.

## **7. New Business**

### **A. 12-09 Action Item: Tank Rehab Project**

**Mr. Kirkwood stated that the Tank Rehab project was proceeding rapidly. Management is almost ready to issue a request for proposals. They are currently just waiting for the Department of Health's approval. The District needed to decide what color to paint the tanks. The Water Subcommittee recommended the "Tear Drop" blue color for the tanks. Mr. Lees made a motion to approve the use of "Tear Drop" blue for the water tanks, seconded by Mr. Jenks. The vote in favor was unanimous.**

## **8. Financial Reports**

### **A. Electric Department- March 2012**

**Mr. Lees made a motion to approve the Electric Financial Reports, seconded by Mr. Kogut. The vote in favor was unanimous.**

### **B. Water Department- March 2012**

**Mr. Lees made a motion to approve the Water Financial Reports, seconded by Mr. Jenks. The vote in favor was unanimous.**

## **9. Executive Session**

**To go into Executive Session for the purpose of discussing matters of litigation pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meetings law.**

**Mr. Lees made a motion to enter into Executive Session at 6:50 PM, seconded by Ms. Polacek. The vote in favor was unanimous.**

**Mr. Lees made a motion to adjourn Executive Session at 7:02PM, seconded by Mr. Jenks. The vote in favor was unanimous.**

**Mr. Lees made a motion to seal the minutes-no votes were taken, seconded by Mr. Kogut. The vote in favor was unanimous.**

#### **10. Adjournment**

**Mr. Lees made a motion to adjourn, seconded by Ms. Polacek. The vote in favor was unanimous. The meeting was adjourned at 7:04 PM.**

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**Wallace Lees, Secretary**

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**Desarae Downs, Recording Secretary**